

Administrative - Internal Use Only

4 MAR

MEMORANDUM FOR: Deputy Director for Administration
FROM : John H. Waller
Inspector General
SUBJECT : Guidance on Monitoring and/or Recording
of Telephone Calls

The ADCI approved the attached draft guidance concerning the subject on 1 March 1977. Please arrange to have it issued as an official Headquarters Notice to all employees.

STATINTL

John H. Waller

Attachment: a/s

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27-3
77-33074
Interv. Registry

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1 MAR 1977

NOTICE

SUBJECT: Monitoring or Recording of Telephone Conversations

No officer or employee of the CIA shall direct, arrange for, permit, or undertake the monitoring or recording of any telephone conversation without the express consent of all persons involved in the conversation. Any deviation from this rule must be approved by the DCI or DDCI. Requests are to be made through the IG.



E. H. Knoche

STATINTL

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Approved For Release 2002/06/13 : CIA-RDP80-00473A000200020027-3

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ADMINISTRATIVE - INTERNAL USE ONLY
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This Notice Expires 1 April 1978

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MANAGEMENT

8 March 1977

MONITORING OR RECORDING OF
TELEPHONE CONVERSATIONS

No officer or employee of the CIA shall direct, arrange for, permit, or undertake the monitoring or recording of any telephone conversation without the express consent of all persons involved in the conversation. Any deviation from this rule must be approved by the Director of Central Intelligence or the Deputy Director of Central Intelligence. Requests are to be made through the Inspector General.

E. H. KNOCH
Acting Director of Central Intelligence

STATINTL

DISTRIBUTION: ALL EMPLOYEES